

COUNCIL PROCEEDINGS  
Casper City Hall – Council Chambers  
May 3, 2022

1. ROLL CALL

Casper City Council met in regular session at 6:03 p.m., Tuesday, April 19, 2022. Present: Councilmembers Knell, Cathey, Gamroth, Johnson, Pollock, Sutherland, Vice Mayor Freel and Mayor Pacheco. Absent: Councilmember Engebretsen.

Moved by Councilmember Cathey, seconded by Councilmember Pollock, to, by minute action, excuse the absence of Councilmember Engebretsen. Motion passed.

2. PLEDGE OF ALLEGIANCE

Vice Mayor Freel led the audience in the pledge of allegiance.

3. MINUTES

Moved by Vice Mayor Freel, seconded by Councilmember Johnson to, by minute action, approve the minutes of the April 19, 2022, regular Council meeting, as published in the Casper-Star Tribune on April 27, 2022. Councilmembers Knell and Cathey abstained. Motion passed.

4. EXECUTIVE SESSION MINUTES

Moved by Councilmember Pollock, seconded by Councilmember Johnson to, by minute action, approve the minutes of the April 19, 2022 executive session. Councilmembers Knell and Cathey abstained. Motion passed.

5. BILLS & CLAIMS

Moved by Councilmember Johnson, seconded by Vice Mayor Freel, to, by minute action, approve payment of the May 3, 2022, bills and claims, as audited by City Manager Napier. Motion passed.

<u>Bills &amp; Claims 05/03/22</u>		
6HGroup	Goods	1,806.00
71Const	Goods	937.84
ABaedke	Reimb	53.54
ALincowski	Reimb	417.99
AVolzke	Services	200.00
Airgas	Goods	889.84
AltdRecyngEqmnt	Services	31,500.00
Alsco	Services	398.26
AMBI	Services	3.98
Amrgs	Goods	599.14
AmrTech	Services	1,057.12
AmndsnAssoc	Services	43,864.50
AppldCncpts	Services	2,090.90
ArrwheadHeat	Services	276.75

Asbsts&TchnclSvcs	Services	2,420.00
AT&T	Services	360.36
AtlntcElctrc	Services	8,808.40
Atlas	Goods	5,757.25
BarDSgns	Services	627.65
BrgmEllngsn	Goods	150.74
BlkHillsEnrgy	Utilities	29,985.31
BlkmmPrpn	Goods	2,059.22
BrntagPac	Goods	27,246.70
C&CSply	Goods	153.12
CptlBusnsSystem	Services	61.80
CsprStrTrb	Services	1,115.68
CsprTinShop	Services	121,106.47
CsprTire	Services	2,546.00
CEIAUSA	Services	9,240.80
CntrlWyoRescueMission	Services	7,290.25
CntryLnk	Utilities	1,896.64
ChildDvlpmnt	Services	5,312.50
CtyCspr	Services	543,152.39
CivilEngnrng	Services	22,261.04
CMITeco	Services	33,060.55
CoastlChmcl	Goods	47.78
CocaCola	Services	24.75
COGolf&Turf	Goods	9,577.96
CommTech	Services	103.00
Cnvrngn	Goods	16,580.40
Core&Main	Goods	5,981.40
CowboySplyHse	Goods	420.78
CPU	Goods	15,971.80
CrimeScnInfo	Services	122.00
CrwlyFleck	Services	2,418.00
DckrAuto	Services	1,598.11
DnnsSply	Goods	830.67
DsrtMtn	Goods	14,975.12
DooleyEnt	Goods	9,567.14
DPCIndstrs	Goods	30,675.87
EBecher	Reimb	240.50

E&FTowng	Services	270.00
EmprTrf	Goods	6,075.00
EnrgyLabs	Services	4,925.00
ETCInst	Services	7,500.00
FrmnsQtyMchn	Goods	682.53
GCBldgSply	Services	283.73
Galls	Goods	737.80
GeosyntcCnsltnts	Services	2,310.23
GldrAssoc	Services	6,806.00
GrrrMotr	Goods	3,589.05
HIhrig	Reimb	84.99
Hach	Goods	1,272.82
HrdwrPrtnrs	Goods	23.96
HrvrdDrugGrp	Goods	1,028.59
HDREngnrng	Services	14,425.60
Homax	Goods	107,480.15
HrznCblSrvc	Services	722.00
IME	Services	268.50
Instltn&Svc	Services	1,465.00
IntrntnlAssctnForPrprty&Evdnc	Membership	65.00
IntrdoIntrctv	Services	820.00
JWilhelm	Reimb	110.24
J&JAdvncdThrmlSltns	Services	3,241.41
JacobsEngnrng	Services	73,573.60
Jeffers	Services	47.68
JonasSftwr	Services	1,933.00
KEisenman	Services	200.00
KRoberts	Reimb	79.99
KSchaeffer	Services	200.00
KnfRvr	Services	10,907.24
KoaHillsCnsltng	Services	87.50
KubwtrRes	Goods	7,802.81
LStutheit	Refund	100.00
Lame	Services	20,269.28
MLAuto	Services	351.00
MoMonTai	Goods	997.50
MdrnElctrc	Services	40,707.50

MonsnIntrlSrvc	Services	23,815.05
MthrSetnHousng	Services	11,569.70
MtnStLitho	Services	192.01
MtnWstTech	Services	800.00
NCSO	Services	116,088.32
Norco	Goods	1,770.66
NrdcSound	Services	2,732.50
NrthrnLights	Services	3,650.00
NrthropBoilrWrks	Goods	80.00
NWstContr	Goods	737.78
OlsnAutoBdy	Services	875.00
PaceAnlytclSrvc	Services	276.00
PCNStrtgs	Goods	1,186.55
PeakGeosltns	Services	18,878.41
Pedens	Goods	255.00
PMCH	Services	111,500.00
PstlPros	Services	11,227.70
RKiffe	Services	200.00
RMoenkhaus	Refund	600.00
RapidFirePrctctn	Services	1,565.00
RvrOaksComm	Services	700.00
RckyMtnAirSltns	Goods	25.02
RckyMtnPwr	Utilities	99,775.95
RootrSwr	Services	1,026.65
SVanWyck	Reimb	250.78
Sfrlnd	Goods	6,907.60
SlfHelpCntr	Services	13,748.75
Shrts&More	Goods	600.00
SgmaAldrch	Goods	531.65
Smrsh	Services	1,951.05
StgArms	Goods	4,985.56
StatelineNo7	Services	14,911.55
SummitFire	Services	883.25
Thtchr	Goods	10,044.74
TopOffc	Goods	140.74
Trfic&PrkngCntrl	Services	1,255.00
TriStOilReclm	Services	3,065.75

TylerTech	Services	1,012.20
VrznWrsls	Services	558.33
VRC	Services	137.75
WyneColemnConst	Services	25,799.62
WearPrts	Goods	72.80
WlbrnSlvn	Services	8,500.00
WstrnMdclAssc	Services	14,190.00
WstrnStatesFirePrctctn	Services	4,056.31
WLCEngrng	Services	11,742.30
WLEA	Services	2,025.00
WWCEngrng	Services	17,201.00
WyoAsscOfRiskMngmnt	Goods	6.57
WyoLowVltge	Goods	270.00
WyoSteel&Rcylng	Goods	1,625.00
Total		1,895,289.31

6. BRIGHT SPOT

Mayor Pacheco welcomed Ryan Jay, Vice President of the Casper Community Tennis Association, to speak about National Tennis Month. Mr. Jay spoke about the mission of the Association and thanked Council for their recognition. Mayor Pacheco read a proclamation declaring May 2022 as National Tennis Month and spoke about the benefits of tennis.

7. COMMUNICATIONS FROM PERSONS PRESENT

Individuals addressing Council regarding the abortion clinic were: Mike Pyatt, 3841 East 15<sup>th</sup> St; Sherry Lewis, 1867 Westridge Circle; and Beth Nachbar, 10995 E Wagon Trail Rd, Evansville. Councilmember Knell shared his thoughts on the matter and Mayor Pacheco answered questions regarding the clinic.

Other individuals addressing Council included: Tyler Cessor, 321 Midwest Ave, Executive Director of Art 321, regarding use of the OYD Parking Lot.

8.A.1. ESTABLISH PUBLIC HEARING

Moved by Councilmember Cathey, seconded by Councilmember Pollock, to, by minute action establish May 17, 2022, as the public hearing date for the consideration of:

- a. an ordinance amending Chapter 5.24 – Hotels & Roominghouses, of the Casper Municipal Code;
- b. changes to the Mobile Vendor Parking Permit Ordinance, Chapter 10;
- c. an ordinance approving a vacation, replat and subdivision agreement for Kensington Heights Addition No. 5; and,
- d. an ordinance approving a vacation, replat, subdivision agreement and zone change for Harmony Hills No. 4.

Vice Mayor Freel abstained from voting on items 8.A.1.c. and 8.A.1.d. Motion passed.

9.A.1 PUBLIC HEARING – MINUTE ACTION

Councilmember Pollock recused herself from the discussion for the next two items and left the room.

Mayor Pacheco opened the public hearing for the consideration of Transfer of Ownership of Retail Liquor License No. 30.

City Attorney Henley entered four (4) exhibits: correspondence from Fleur Tremel to J. Carter Napier, dated April 13, 2022; an affidavit of publication, as published in the Casper-Star Tribune, dated April 25, 2022; an affidavit of website publication, as published on the City of Casper website, dated April 13, 2022; and a liquor license application, filed March 29, 2022. City Manager Napier provided a brief report.

Speaking in support was Pat Sullivan, owner of Half Barrel, Inc.

There being no others to speak for or against the issues involving Retail Liquor License No. 30, the public hearing was closed.

Moved by Vice Mayor Freel, seconded by Councilmember Knell to, by minute action, authorize the transfer of ownership of Retail Liquor License No. 30 to Half Barrel, Inc. Councilmember Pollock, having recused herself, abstained from voting. Motion passed.

9.A.2 PUBLIC HEARING – MINUTE ACTION

Mayor Pacheco opened the public hearing for the consideration of New Microbrewery License No. 10.

City Attorney Henley entered four (4) exhibits: correspondence from Fleur Tremel to J. Carter Napier, dated April 13, 2022; an affidavit of publication, as published in the Casper-Star Tribune, dated April 25, 2022; an affidavit of website publication, as published on the City of Casper website, dated April 13, 2022; and a liquor license application, filed March 29, 2022. City Manager Napier provided a brief report.

Speaking in support was Holden Kai, owner of Bull Horn Brewing, LLC.

There being no others to speak for or against the issues involving Microbrewery License No. 10, the public hearing was closed.

Moved by Vice Mayor Freel, seconded by Councilmember Sutherland to, by minute action, authorize the issuance of new Microbrewery License No. 10 to Bull Horn Brewing, LLC. Councilmember Pollock, having recused herself, abstained from voting. Motion passed.

Councilmember Pollock rejoined the meeting.

10. ORDINANCE– THIRD READING

Following ordinance read:

ORDINANCE NO. 29-21

AN ORDINANCE APPROVING THE TRAILS WEST ESTATES  
NO. 6 SUBDIVISION AGREEMENT, AND THE FINAL PLAT  
OF TRAILS WEST ESTATES NO. 6.

Councilmember Sutherland presented the foregoing ordinance for approval, on third reading. Seconded by Councilmember Knell.

No citizens spoke on the ordinance.

Moved by Councilmember Johnson to amend the ordinance to modify the signatory line from former Mayor, Steven K. Freel, to current Mayor, Ray Pacheco. Seconded by Councilmember Gamroth. Vice Mayor Freel abstained. Motion to amend passed.

Council voted on the ordinance, on third reading, as amended. Vice Mayor Freel and Mayor Pacheco abstained. Motion passed.

ORDINANCE NO. 29-21  
AN ORDINANCE APPROVING THE TRAILS WEST ESTATES  
NO. 6 SUBDIVISION AGREEMENT, AND THE FINAL PLAT  
OF TRAILS WEST ESTATES NO. 6.

WHEREAS, an application has been made for final plat approval of Trails West Estates No. 6 Addition (the "plat"); and,  
WHEREAS, the plat consists of a vacation and replat of Lots 2-18, Block 21; Lots 2-8, Block 23; Trails West Estates; and Lot 8, Block 4; and Lot 9, Block 5, Prairie Park Estates; and,  
WHEREAS, a written subdivision agreement will be entered into with the City of Casper, which will be approved with the plat upon third reading of this ordinance; and,  
WHEREAS, the plat requires approval by ordinance following a public hearing; and,  
WHEREAS, after a public hearing, the City of Casper Planning and Zoning Commission passed a motion recommending that the City Council approve the request to vacate and replat the above referenced property; and,  
WHEREAS, the governing body of the City of Casper finds that the above described vacation, replat and subdivision agreement should be approved.  
NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, the Trails West Estates No. 6 Addition Subdivision Agreement.

SECTION 2:

That the vacation and replat creating the Trails West Estates No. 6 Addition is hereby approved under terms and conditions of the Trails West Estates No. 6 Subdivision Agreement.

SECTION 3:

This ordinance shall be in full force and effect from and after passage on three readings and publication pursuant to law.

PASSED on 1st reading the 21st day of September, 2021. (Steven K. Freel, Mayor)

PASSED on 2nd reading the 5th day of October, 2021. (Steven K. Freel, Mayor)

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the 3rd day of May, 2022. (Ray Pacheco, Mayor)

11. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 22-59

A RESOLUTION AUTHORIZING A RELEASE OF DEMOLITION LIEN RECORDED AGAINST 1427 S OAKCREST AVE, CASPER WYOMING.

RESOLUTION NO. 22-60

A RESOLUTION AUTHORIZING AMENDMENT NO. 1 TO THE CONTRACT FOR PROFESSIONAL SERVICES WITH SPARE LABS, INC.

RESOLUTION NO. 22-61

A RESOLUTION APPROVING AND ADOPTING THE 2021 CASPER TOURISM MASTER PLAN.

RESOLUTION NO. 22-62

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH JB ENGINEERS, FOR THE 2022 CONSTRUCTION TESTING AND MATERIAL SAMPLING SERVICES PROJECT NO. 22-012.

RESOLUTION NO. 22-63

A RESOLUTION AUTHORIZING AN AGREEMENT WITH TRETO CONSTRUCTION, LLC, FOR THE INDUSTRIAL AVENUE DRAINAGE AND SURFACING IMPROVEMENTS – ELM TO DAVID, PROJECT NO. 21-055.

RESOLUTION NO. 22-64

A RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CASPER AND THE NATRONA COUNTY CONSERVATION DISTRICT.

RESOLUTION NO. 22-65

A RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 TO THE AGREEMENT WITH LAME, LLC, FOR A PRICE REDUCTION AND TIME EXTENSION FOR THE SOLID WASTE FACILITY FIBER OPTICS EXTENSION, PROJECT NO. 20-038.

RESOLUTION NO. 22-66

A RESOLUTION AUTHORIZING THE PROCUREMENT AGREEMENT WITH ACCENT PACKAING INC. FOR BALER BAGS PROJECT NO. 22-014.

RESOLUTION NO. 22-67



A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH KETEL THORSTENSON, LLP FOR AUDIT SERVICES FOR THE FISCAL YEARS 2022 THROUGH 2026.

RESOLUTION NO. 22-68

A RESOLUTION AUTHORIZING AN AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING REGARDING MANAGEMENT OF INVESTMENT FUNDS BETWEEN THE AMOCO REUSE AGREEMENT JOINT POWERS BOARD, NATRONA COUNTY, AND THE CITY OF CASPER FOR INVESTMENT MANAGEMENT SERVICES.

RESOLUTION NO. 22-69

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH VEOLIA ES TECHNICAL SOLUTIONS L.L.C., FOR HAZARDOUS WASTE DISPOSAL SERVICES, PROJECT NO. 21-080.

RESOLUTION NO. 22-70

A RESOLUTION APPROVING AND ADOPTING THE CASPER AREA MPO'S CITY OF CASPER COMPLETE STREETS PLAN FOR THE CASPER METROPOLITAN AREA.

RESOLUTION NO. 22-71

A RESOLUTION APPROVING AND ADOPTING THE CASPER AREA MPO'S EAST YELLOWSTONE INTERSECTION IMPROVEMENT STUDY FOR THE CASPER METROPOLITAN AREA.

Councilmember Pollock presented the foregoing thirteen (13) resolutions for adoption. Seconded by Vice Mayor Freel. Motion passed.

12.A. MINUTE ACTION– NON-CONSENT

Moved by Councilmember Johnson, seconded by Councilmember Sutherland, to, by minute action, authorize the submission of six Wyoming Association of Municipalities resolutions as Casper's submission to Wyoming Association of Municipalities' legislative priority considerations for 2023.

City Manager Napier provided a brief report. Councilmembers discussed the resolution pertaining to vulnerable persons.

Councilmember Pollock abstained from discussion on liquor licenses and voting due to the resolution pertaining to liquor licenses. Councilmember Cathey voted no due to the resolution pertaining to vulnerable persons. Motion passed.

12.B. MINUTE ACTION– CONSENT

Moved by Councilmember Pollock, seconded by Vice Mayor Freel, to, by consent minute action,

reject bids for the City Hall Asbestos Abatement Project. Motion passed.

13. INTRODUCTION OF MEASURES AND PROPOSALS

Councilmembers spoke on meetings and events they attended as well as matters of public interest.

Council gave opinions on and discussed whether or not to consider a proclamation on abortion issues, and the majority of Councilmembers expressed that they did not think it would be appropriate or useful to do so.

14. ADJOURNMENT

At 7:12 p.m., it was moved by Councilmember Cathey, seconded by Vice Mayor Freel, to adjourn the regular Council meeting. Motion passed.

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

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Fleur Tremel  
City Clerk

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Ray Pacheco  
Mayor